

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 11<sup>th</sup> October 2010</b>		<b>Reports required by 22<sup>nd</sup> September 2010</b>	
<b>Presentation Homes and Community Agency</b>	To receive a presentations from the Director of Environment and Neighbourhoods and the Director of HCA Yorkshire and Humber.	All Members of Council to be invited to this presentation.	B
<b>Leeds Vision</b>	All Scrutiny Boards to receive a formal consultation report on the new Vision aims for 2010 -2030.	<u><i>This was scheduled to be considered at the last meeting but was not put forward to the Board due to the absence of the Deputy Chief Executive of Leeds Initiative who is leading on this issue.</i></u>	RP
<b>Strategic Plan and Business Plan Documents</b>	All Scrutiny Boards to receive the Strategic and Business Plans priorities.	This item has been deferred.  <u><i>It was intended to take the Leeds Strategic Plan (LSP) and Business Plan priorities at the same time as the Vision but the Government spending review has resulted in the review of these documents being delayed until after the Government's announcement on 20th October 2010.</i></u>	RP

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Integrated Offender Management</b>	To consider and agree the Board's report following its inquiry into Integrated Offender Management.	This report is carried over from 2009/10 and has been subject to discussions with the Crown Prosecution Service.	RP
<b>Variances against Departmental Budget</b>	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
<b>Inquiry on Gypsy and Travellers site provision within Leeds</b>	To consider draft terms of reference for the Board's inquiry on gypsy and travellers site provision within Leeds.	Members agreed this inquiry at its meeting in September 2010.	RP
<b>Meeting date: 8<sup>th</sup> November 2010</b>		<b>Reports required by 20<sup>th</sup> October 2010</b>	
<b>Session 1 Inquiry on Gypsy and Travellers site provision within Leeds</b>	To consider the progress made by the Board's Working Group with regard to this inquiry and to receive notes of meeting/s of the working group.	The terms of reference for this inquiry were considered by the Scrutiny Board on 11 <sup>th</sup> October 2010.	RP

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Formal Responses to Previous Scrutiny Inquiries</b>	To consider the formal response to the Board's inquiry into Worklessness.	To be considered after the spending review announcement. This report to be referred to a Member Working Group comprising Cllrs Anderson, G Hyde, R Grahame, Mulherin and Ewens. This was agreed by the Board on 13 <sup>th</sup> July 2010.	
<b>Variances against Departmental Budget</b>	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
<b>Meeting date: 13<sup>th</sup> December 2010</b>		<b>Reports required by 24th November 2010</b>	
<b>Session 2 Inquiry on Gypsy and Travellers site provision within Leeds</b>	To consider the Working Group's draft report and recommendations on gypsy and travellers site provision within Leeds.	The terms of reference for this inquiry were considered by the Scrutiny Board on 11 <sup>th</sup> October 2010.	RP
<b>Vision, LSP and Business Plan priorities</b>	All Scrutiny Boards to be engaged in the target setting process, linked to the LSP and Business Plan priorities.	Subject to new government LAA requirements not yet known.	RP

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Performance Management</b>	To consider Quarter 2 information for 2010/11 (July-Sept).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Formal Responses to Previous</b>	To consider the formal response to the Board's previous inquiries into: Integrated Offender Management.		
<b>Variances against Departmental Budget</b>	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR
<b>Meeting date: 17<sup>th</sup> January 2011</b>		<b>Reports required by 21<sup>st</sup> December 2010</b>	
<b>Inquiry on acquisitive crime with focus on domestic burglary</b>	To consider terms of reference for an inquiry on high levels of burglary in parts of the city	Improvement priority creating safer environment by tackling crime  Crime and Disorder responsibility	RP

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ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Vision, LSP and Business Plan priorities</b>	Agree composite response to go to Executive Board.	This could be moved to the February Board meeting	RP
<b>Variances against Departmental Budget</b>	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
<b>Meeting date: 14<sup>th</sup> February 2011</b>		<b>Reports required by 26<sup>th</sup> January 2011</b>	
<b>Variances against Departmental Budget</b>	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM
<b>Meeting date: 14<sup>th</sup> March 2011</b>		<b>Reports required by 23<sup>rd</sup> February 2011</b>	
<b>Performance Management</b>	To consider Quarter 3 information for 2010/11 (Oct-Dec)	All Scrutiny Boards receive performance information on a quarterly basis	PM
<b>Variances</b>	To receive a report on variances against	The Board agreed in September 2010 to	PM

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<b>against Departmental Budget</b>	departmental budget for 2010/11.	receive regular updates on variances against the departmental budget for the main vote heads.	
<b>Meeting date: 11<sup>th</sup> April 2011</b>		<b>Reports required by 23<sup>rd</sup> March 2011</b>	
<b>Annual Report</b>	To agree the Board's contribution to the annual scrutiny report		
<b>Variances against Departmental Budget</b>	To receive a report on variances against departmental budget for 2010/11.	The Board agreed in September 2010 to receive regular updates on variances against the departmental budget for the main vote heads.	PM

## Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

PM – Performance management

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## SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Suggested Areas for Scrutiny Currently Unscheduled</b>			
<b>Procurement of the Grounds Maintenance Contract for 2011</b>	To continue to oversee the procurement process for the new grounds maintenance contract.	The Board produced an interim Statement in January 2010 with a view to continuing to oversee the procurement of the new grounds maintenance contract.	RP
<b>Future options for Council Housing</b>	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board last year.	RFS
<b>Vacant Housing</b>	To consider a report on vacant housing	To determine whether the Board wishes to undertake a review of this matter	RP